



## Great Oaks Charter School - Wilmington

### Minutes

#### Board Meeting

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**Date and Time**

Monday August 22, 2016 at 5:30 PM

**Location**

1200 N. French St.

**Directors Present****Directors Absent**

*None*

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**I. Opening Items****A. Record Attendance and Guests**

In Attendance: Kia Childs, Rob Snowberger (phone), Geoff Langdon, Sarah Hutton, Michael Maxwell, Patrick Ryan (staff), Jordan Jones (staff), Monica Brown (Foundation), Vanessa Ceas (Foundation) Michael Duffy (Foundation), Michael McGregor (Foundation)

**B. Call the Meeting to Order**

Michael Maxwell called a meeting of the board of directors of Great Oaks Charter School - Wilmington to order on Monday Aug 22, 2016 @ 5:30 PM at 1200 N. French St..

**C. Approve Minutes****II. Academic Excellence Committee: Looking Forward and Smarter Balance Results Overview****A. Head of School Report**

Student Recruitment: We have a waiting list right now.

Parent Orientations: We had 122 families at the 6th grade parent orientation and 98 families at the 7th grade parent orientation.

Transportation: Parents are excited about our new vendor. We are doing a training with them on Friday about what our expectations are and what kind of information we need from them.

Special Education: We are still on track to have approximately 25-30% of our students qualifying for special education services. Our new special education coordinator has been able to hold some IEP meetings over the summer; we are impressed at her ability to get the entire necessary team together during summer months.

### **III. Finance Committee**

#### **A. Vote on Monthly Report and Financial Statements**

Vanessa is getting trained in the DE financial system.

Geoff Langdon made a motion to approve the web report. Sarah Hutton seconded. The motion passed unanimously.

Geoff Langdon made a motion to approve the web report. Sarah Hutton seconded. The motion passed unanimously. Sarah Hutton seconded the motion. The board **VOTED** unanimously to approve the motion.

### **IV. Governance Committee**

#### **A. Discussion/Potential Vote on Staff Handbook**

#### **B. Discussion/Potential Vote Services Agreement**

Michael Maxwell proposed approving the 2016-2017 management services agreement. Geoff Langdon seconded. The motion passed unanimously.

Michael Maxwell made a motion to approve the 2016-2017 management services agreement. Geoff Langdon seconded. The motion passed unanimously. Geoff Langdon seconded the motion. The board **VOTED** unanimously to approve the motion.

### **V. Fundraising Committee**

#### **A. Discussion of October Fundraiser**

The tutor palooza breakfast was a success. The tutors enjoyed getting welcomed by members of the community.

Geoff will e-mail updates about the October 5 event.

### **VI. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

Michael Maxwell

Michael Maxwell made a motion to adjourn the meeting.

Geoff Langdon seconded the motion.

The board **VOTED** unanimously to approve the motion.